



## COURTESY CAR FORM

First name	Last name
Address	
Phone number	
Email address	
License number	License exp date:
DOB	
Courtesy car driven	
Odometer out reading:	
Vehicle release date:	Vehicle expected return date:

I agree to maintain the vehicle and keep it in good condition throughout the period it is on loan to me. The reasonable cost of any damage to the vehicle during this period, however caused, will be my responsibility. I understand that any accident involving the loan vehicle must be reported to Exclusive Automotive within 2 working days with the payment of an insurance excess (excess amount: \$500).

I understand that I will be liable, as if I were the owner of the vehicle for any Fixed Penalty Offence, including fines, parking or motoring offences which may be committed during the loan period of the courtesy vehicle. I will be responsible for all fuel during the time the courtesy vehicle is in my possession and will return the vehicle with the same fuel level it had at the point of collection/delivery.

I agree to no smoking in the vehicle.

The vehicle must be returned in the same condition it was collected/delivered. Any vehicle returned in an unacceptable condition will incur a charge of \$50 for cleaning and the cost of any damage or missing parts etc, plus an administration charge of 10% of the costs or \$30, whichever is greater.

I have read and understood the terms and conditions with regard to the loan of the courtesy vehicle and agree to abide by them.

Customer acceptance:

Date:

Please download form and email to [info@exclusiveautomotive.com.au](mailto:info@exclusiveautomotive.com.au)